

2023 Forensic Services and Clinical Consulting Fee Schedule for Hilary Sparrow, LPC

Expert Witness Testimony Fee - \$300 per hour (4-hour retainer required to begin services)

- Includes time for deposition, hearing, expert witness trial testimony, and/or and unforeseen court, private impromptu chamber meetings, settlement negotiations, delays, and recesses.
- Standard, reasonable and customary 4-hour retainer (\$1200) required upfront to begin services
- Time is billed against retainer and invoice will be sent if additional time is required

Pre-Trial Preparation: Case Materials Evaluation/Report Preparation - \$275 per hour (2 hour retainer required to begin services)

- Includes but not limited to document review, medical records review, report writing, pretrial preparation meetings, deposition meetings, and clinical and forensic consultation meetings
- Standard, reasonable, and customary 2 hour retainer (\$550) retainer required upfront. Time is billed against retainer and invoice will be sent if additional time is required

Independent Psychological Evaluation - \$275 per hour

- Includes medical record review, face time with patient, psychological testing with patient, interpretation of assessment results, and report writing
- Also includes written report and answers to requested interrogatories
- Interrogatories must be received in writing on attorney/law firm letterhead, before patient is scheduled

Travel - \$50 per hour

- Per hour of travel time round trip from home/office to deposition and/or testimony site
- Travel time is not applied if consulting services (trial, testimony, pretrial preparation, deposition, etc) are conducted over Zoom web meeting

Travel Expenses are billed to the client and reimbursed 100%

Travel expenses include (but are not limited to):

- mileage using [International Revenue Service \(IRS\) business mileage 2023 rates](#)
- Airfare
- parking expenses
- destination lodging expenses

Payment Terms and Cancellation Policy

Pre-Payment for expert witness services, deposition, trial, hearings, deposition and pre-trial preparation must be received at least 2 weeks before scheduled service.

- Cancellations: If scheduled services (deposition, hearing, trial, or preparation meetings) are cancelled within 1 week of scheduled service, 50% of all billable services will be charged. Services cancelled within 24 hours of scheduled date are billed at 70%.
- Invoices are sent through QuickBooks invoicing system with options to pay online through credit card, online through ACH, or pay by check.
- If paying by check, please make checks payable to Hilary Sparrow and send to
 - Hilary Sparrow, 355 S. Teller St. #200, Lakewood, CO 80226

Thank you for the high compliment of using us for your clinical and forensic consulting needs.



Hilary Sparrow, MA, LPC

Denver Psychotherapy Group

President, Founder, Chief Executive Officer (CEO)

Consultant: Clinical and Forensic Psychology

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Subject Matter Expert (SME) – treatment of PTSD with mTBI